DRBA DELAWARE RIVER & BAY AUTHORITY

151 North DuPont Highway
New Castle DE 19720

302.571.6163
DRBA.NET

February 2, 2023,

On March 1, 2023, Vector Airport Systems ("Vector") will assume the billing and accounts receivable of landing fees on behalf of Wilmington Airport ("KILG"). For all operations up until midnight on February 28, 2023, Wilmington Airport will bill and continue to collect landing fees.

"Landing fees" is a commonly used term that refers to aircraft operating fees. Landing fees for KILG are charged using the time of arrival. Please be aware that touch-and-go operations are considered arrivals and are applicable to a landing fee. Vector will assess and bill fees in accordance with the airport's Schedule of Fees and Charges. All aircraft, including rotorcraft, with a Maximum Gross Landing Weight (MLW) of 7,500 pounds or more are assessed a landing fee $1.25 per 1,000 pounds. The airport's landing fees are calculated using the aircraft's FAA certified MLW.

Vector mails a monthly invoice to an aircraft's registered owner or management company after the conclusion of each month, typically no later than the 11th business day of the month. A self-service web portal is offered by Vector for convenient online bill payments and account management: https://payment.planepass.com

Vector's self-service web portal* allows operators to:
1) Make credit card payments
2) Update account information including email and postal mail addresses
3) View most of Vector's airports' fee structures, Authorization to Bill letters, and W9s
4) Enroll in electronic invoicing
5) View account history
6) View and download invoices to csv files for use in MS Excel
*The portal login is based on your Vector invoice number and Vector operator ID.

For billing concerns, please contact Vector's billing service ("PlanePass") team at: billing@vector-us.com or (888) 588-0028 Opt. 01 or x700

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- *Vector's office hours are M-F, 9am ET – 5pm ET with most US federal holidays observed as well as the Friday after US Thanksgiving and Christmas Eve.*

If you have any questions, please contact Airport Operations at ilgops@drba.net.

Sincerely,

Stephen D. Williams
Director of Airports